# Fire Certificate of Occupancy
## Fee Invoice

☐ Check this box if making any name or mailing address corrections.

**CITY OF SAINT PAUL**
**Department of Safety and Inspections**
**375 Jackson Street, Suite 220**
**Saint Paul, MN 55101- 1806**
**PHONE: (651) 266- 8989**
**FAX: (651) 266- 9124**
**An Equal Opportunity Employer**

MEGAN A. MCGUIRE
1784 HIGHLAND PKWY
ST. PAUL, MN 55116

Bill Date: March 13, 2024
Amount Due: $280.00
Due Date: April 13, 2024
Customer #: 1513135

**** Late fees will be charged if not paid by due date ****

**Property Address:**
**419 HERSCHEL ST**

**Ref.# 104012**
**Folder RSN: 4343991**

| Date | Type of Fee | Bill # | Amount |
|---|---|---|---|
| February 14, 2024 | CO Residential 1 & 2 Units Initial Fee | 1823424 | $280.00 |

**PAY THIS AMOUNT: $280.00**

You can pay this invoice online by going to **online.stpaul.gov** and selecting the '**Make a Payment**' option. You will need your customer number and bill number to process a payment - both can be found on this invoice.

Mail to: Billing
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Make Checks Payable to: City of St. Paul
** Return this document with payment **

**Signature of Cardholder (required for all charges):** ______________________

**IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION:** **Pay this Amount: $280.00**

**Customer #: 1513135** **Ref. #: 104012** **Folder RSN : 4343991**

☐ Amex ☐ MasterCard
☐ Discover ☐ Visa

**Security Code**

**Expiration Date:**
**Month / Year**

**Enter Account Number**

***Beginning April 3, 2021,*** *a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option.* ***Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.***